

## **LEARN EXECUTIVE COMMITTEE MEETING**

**September 23, 2022**

**8:30-10:00**

**Meeting will be in person @ LEARN**

**Room 216**

**44 Hatchedts Hill Road**

**Old Lyme, CT 06371**

*Also offered remotely via Zoom- login below*

Present: Craig Esposito; Chair, Robert Mitchell; Fiscal Officer, Rita Volkmann; Secretary Katherine Ericson; LEARN Executive Director, Aaron Daniels; Vice Chair,

Not in attendance: Maryann O'Donnell; Superintendent, Clinton Public Schools, Cynthia Ritchie; Superintendent, New London Public Schools,

Guests:

Meeting began 8:31 am

- 1.0 Review of October agenda
- 2.0 CliftonLarsonAllen approved 2022–2023-year extension pricing  
Motion to Approve the 5% increase of CliftonLarsonAllen LLP for full-service auditing of the LEARN agency. (from \$58,250 to \$61,200). Esposito Seconded Mitchell Motion Approved 4-0
- 3.0 Audit update  
Kate Ericson informed the Executive Committee that the auditors have been here for the field work, done all their testing, and now they are working with Business on adjusting year end entries. CLA Management team is the same overall the process is moving forward.
- 4.0 Appointment of Student Support Services Supervisor (CTRA):  
Motion to Approve the appointment of Ashley Holmes as Student Support Services Supervisor at Step 1 on the admin salary scale: \$105,473 Mitchell Seconded: Daniels Motion Approved 4-0
- 5.0 Organization Chart  
Kate Ericson shared the latest draft of the LEARN organization chart to demonstrate the scope of work the agency is doing. Each leader has taken time to build out the functions that are executed within their department. The chart supports the agency's ability to identify staffing needs.
- 6.0 Regional Outlook Overview  
Over the past six weeks many opportunities have come to LEARN in the form of potential new partnerships. Kate Ericson presented the Executive Committee with all the potential new opportunities. None of them may come to fruition, but the leadership team has placed this exploration at the front and center of the work.
- 7.0 Revised Development Director Job Description  
Due to the breadth of potential expansion opportunities, Kate Ericson has advised the Executive Committee that she will be reinstating LEARN's Development Director position.
- 8.0 Small District Convening  
LEARN will be hosting a Small District discussion on September 30, 2022. The goal is for superintendents to share pressure points, strategies, and long-term goals for their districts.

Adjourned: 9:54am

